
Offender's Name

Date

TOMIS #

Judicial District

Docket #

JOHN R. HAY HOUSE, INC.

This Behavioral Contract has been established to determine the behavioral requirements of those offenders placed in the John R. Hay House, Inc. Community Corrections Program. This Contract is between and binding to and the John R. Hay House, Inc. _____ Has been told and does understand that failure to adhere to this Contract agreement is grounds for revocation from the John R. Hay House, Inc. Community Corrections Program.

I, hereinafter referred to as Offender, agree to comply with the following behavior requirements:

1. Offender shall obey all laws; Federal, State, City, or Municipality.
2. The Offender must meet all aspects of the Individual Treatment Plan, which may be written or modified, after assignment to the Program.
3. The Offender will not use, possess or bring onto any Hay House property any form of intoxicants, narcotic drugs or marijuana, nor visit places where intoxicants or drugs are unlawfully sold, dispensed, or used. (Alcohol is considered a Drug!) **“Nor will the Offender have in his/her possession or use any synthetic drugs including K2, K3 or Spice.”**
4. The Offender will submit to random drug testing of blood, urine, saliva, and/or breath for a determination of the presence of alcohol and/or other drugs within the Offender's system.
5. The Offender will attend and participate in programs and/or alternatives requested by the Hay House Staff as deemed to be in the best interests of the Offender based upon special needs.
6. The Offender will have no association with anyone currently being supervised on a felony offense.
7. Offender will diligently seek employment and once employed, the Offender will go directly to his place of employment and return using the shortest route. The Offender understands that Hay House Staff may verify the Offenders working hours with his/her employer.

The Offender will submit pay stubs or proof of income to Hay House Staff each pay period for verification of hours worked. All Fees must be paid by Money Order or Cashier's Check. No Cash will ever be accepted.

The Offender will not quit his job for any reason without first receiving permission from his Case Officer. Behavior which brings about loss of employment will be considered the same as quitting.

The Offender will seek day shift work. If the Offender is unable to locate day work, he/she may work another shift with prior approval from his Case Officer.

8. The Offender will pay \$_____ rent per week during his residential treatment at the Hay House.
9. The Offender will pay \$_____ Supervision Fee per month until completion and/or release from the Hay House Program. The Offender is required to pay \$ per month Criminal Injuries Fees, unless exempted by TDOP Standards.
10. The Offender will not invite guests or arrange meetings at Hay House with other individuals without receiving permission from Hay House Staff. This also includes Hay House grounds.
11. The Male Offender may see family/visitors, at Hay House, on Sunday 1:00 - 2:00 PM for clients whose last name begins with A-M and 2:00 - 3:00 PM for those clients whose last name begins with N-Z. (Female Offender visitation is Saturday 2:00 - 3:00 PM at the Day Reporting Center).
12. The Offender will submit to a psychological evaluation and/or drug and alcohol evaluation.
13. The Offender will submit to, and complete any and all psychological counseling, either in-patient or out-patient, deemed to be necessary, at his/her expense.
14. The Offender will complete the minimum of _____ hours each week of Community Service. Community Service is mandatory. The Offender will go directly to and from the Community Service job site and will not miss Community Service without first receiving permission from his Case Officer or the Case Officer on duty. The Offender, if unemployed will work Community Service daily, with time-off for job search. Community Service performed by Offender on home supervision will be supervised by the Hay House Field Officer.

15. The Offender, once employed, will make payment of fines, court costs, and all other debts as ordered by the Court. In all cases, The Offender will make complete payment of victim restitution as ordered by the Court. The Offender is required to pay 10% of gross income towards Court Cost and Restitution or as ordered by the Court.
16. The Offender will be required to receive financial planning counseling at the DRC.
17. The Offender will attend and participate in education classes as directed. Classes will be held at the Day Reporting Center. The Offender must continue any classes and/or group sessions he/she attended at the DRC while in residency at Hay House and during any phase of the Offenders treatment.
18. Hay House Staff will offer, and Offender will attend and participate in the following training, counseling, and/or workshops:
 - a. Personal Counseling
 - b. Family Counseling
 - c. Group Counseling (A&D / Anger Management / Other)
19. The Offender will conduct himself in a mature manner both in-house and in public.
20. All drugs prescribed by a licensed physician must be used in the manner prescribed, and will be held and dispensed by Hay House Staff. All “over the counter” medication will also be held by Hay House Staff. Offender must receive permission before purchasing any prescription medications.
21. During Phase I (Residential Treatment), the Offender will remain on Hay House property at all times. (The first thirty days of residential treatment is the orientation period, no passes will be granted during this thirty day period unless approved by the Case Officer, and passes will only be approved for emergency situations). The Offender may only leave the property with Staff approval in advance. The Offender may be placed on house supervision (Phase II). Upon being placed on Phase II, the Offender will be supervised by the Hay House Staff.

22. After completion of residency at John R. Hay House, the Offender will be placed on in-house supervision (Phase II). During Phase II the Offender will be required to report in person to Hay House four (4) times a month, pay fees, turn in earned income, and be counseled. Upon completion of Phase II the Offender may be placed on Phase III, which requires the Offender to report in person two (2) times a month. All Offenders are required to have a land line phone as directed by their Case Officer.
23. The Offender will be on a _____ PM curfew.
24. The Offender shall report all arrests to the Community Corrections Case Officer, including traffic violations, regardless of disposition.
25. The Offender will not own or possess any type of firearm, weapon, or any explosive device or component thereof.
26. The Offender will not threaten, or offer to commit any violent acts, nor engage in any act of a sexual nature while residing at Hay House.
27. The Offender will not gamble for money or other items of value. Gambling is a violation of Tennessee law.
28. The Offender shall assist in and assure that Hay House and Hay House grounds are kept clean, neat and maintained in a clean and litter-free manner.
29. The Offender will carry-out all household and grounds keeping duties as assigned.
30. The Offenders will participate in regularly conducted fire drills at Hay House. They will become familiar with the house fire plan and know where their stations are when a fire drill is conducted. Also, due to fire hazards, smoking will only be permitted in designated areas: (OUTSIDE ONLY!) Any fire hazard that may be discovered must be reported to the Staff Member on duty.
31. All Offenders will respect the privacy of other residents of Hay House.
32. The Offender will submit to a search of his person, his sleeping area and his personal property on random occasions at the discretion of the staff. Personal

property includes vehicles, or any property owned or operated by the offender. This includes the Offenders place of residence.

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33. Offenders have pay phones for their use. Calls will not exceed ten (10) minutes in duration. Office phones may be used with permission of the Hay House Staff under exceptional conditions. However, no long distance calls may be made/charged to Hay House by the Offender. Offenders may use the phones from 8:00 AM - 10:30 PM. Offenders must pay \$.50 to use the pay phone. Staff members will not take messages for Offenders unless it is an emergency and or work related.
34. Offenders will be present at mealtime. Mealtimes are as follows:
- | | |
|-----------|----------------------|
| Breakfast | 6:00 AM - 7:00 AM |
| Lunch | 12:00 Noon - 1:00 PM |
| Dinner | 5:00 PM - 7:00 PM |
35. Permission to be absent from Hay House for personal reasons may be granted by the Executive Director for a specific period of time, arranged in advance, if the Director feels that the reason has merit and that Offender's conduct merits this grant of time off.
36. The Offender will obey all orders of the Hay House staff, whether oral or written.
37. The Offender will be completely honest in communicating with Hay House Staff.
38. The Offender will not change his/her place of residence unless he/she first receives permission from his/her Case Officer
39. All payments must be made by Money Order only; cash or personal checks will not be accepted. Offender has been instructed and fully understands that he/she must attend classes deemed necessary by staff. The TDOC and the sentencing Judge requires all offenders to attend and complete Pro Life Social Skills treatment (PSLS) (150 hrs.) and Alcohol and Drug treatment.
40. The Offender will reside at Hay House during the Residential Phase of his program. Should the Offender leave Hay House without permission he will be charged with absconding. Once the Offender is placed on Phase II of his/her program and is residing at home, should the Offender leave his place of residence without permission he/she will be charged with absconding. The Offender fully understands that his/her home visits will be conducted by Hay

House Staff. The Offender will report any change of residence, employment, or phone number to Hay House Staff immediately.

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The length of the Offenders time in residence will be decided by the Court, Case Officer, Facility Manager and Executive Director.

41. Other conditions as ordered by the Court of the Offender's Case Officer are as follows:

42. The Offender agrees to abide by all terms listed above, without exception. The Offender acknowledges full understanding of the terms of this contract and that his/her signature is documentation of the fact.

Offender

Date

Case Officer

Date